

Report to ANNUAL COUNCIL

Appointment of Deputy Leader, Cabinet Members, Deputy Cabinet Members, Allocation of Portfolios to Cabinet Members and Determination of the Delegation of Executive Functions

Portfolio Holder: Leader of the Council

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Reason for Decision

For the Leader to appoint the Deputy Leader, Cabinet Members, Deputy Cabinet Members, Assistant Cabinet Members, allocate portfolios to Cabinet Members and determine the executive functions for 2023/24.

Recommendations

For Council to note the appointment by the Leader of the Deputy Leader, Cabinet Members, Deputy Cabinet Members, allocation of portfolios to Cabinet Members and delegation of the executive functions for 2023/24.

Appointment of Deputy Leader, Cabinet Members, Deputy Cabinet Members, Allocation of Portfolios to Cabinet Members and Determination of the Delegation of Executive Functions**1 Background**

The Leader of the Council has responsibility for the appointment of members to the Cabinet, the allocation of portfolios and the delegation of executive functions. The scheme of delegation is made pursuant to the Local Government Act 2000 as amended by the Localism Act 2011. The Leader may in respect of those functions not specially allocated under the scheme of delegation discharge any of those functions himself/herself or arrange for the discharge of those functions:

- a) by the Executive;
- b) by another Member of the Executive;
- c) by a Committee of the Executive;
- d) by an Area Committee
- e) by an officer of the Council.
- f) by a Joint Committee

In accordance with the Local Government Act 2000, the Cabinet is not required to be politically balanced.

The executive portfolios are detailed as attached at Appendix 1 to the report. The delegation of executive functions are confirmed to be:

- those described in the relevant sections of Part 3 of the Constitution (“Responsibility for Functions”) as amended
- those amendments to the scheme of delegation as detailed in the report at Item 15 of the agenda – Review of the Constitution.
- To permit Executive Members to make key decisions individually in accordance with their portfolios areas in consultation with the relevant Chief Officer and make decision in relation to contracts which have a value of £100k-£400k in consultation with the relevant Chief Officer.

2 Options/Alternatives

2.1 Council to note the information.

3 Preferred Option

3.1 n/a

4 Consultation

4.1 Consultation has taken place with relevant officers and councillors.

5 Financial Implications

5.1 n/a

6 Legal Services Comments

6.1 There are no legal comments (Paul Entwistle).

7 Human Resources Comments

7.1 There are no human resources issues.

8 **Risk Assessments**

8.1 A risk assessment is not required.

9 **IT Implications**

9.1 There are no IT implications.

10 **Property Implications**

10.1 There are no property implications.

11 **Procurement Implications**

11.1 There are no procurement implications.

12 **Environmental and Health & Safety Implications**

12.1 There are no environmental or health and safety implications.

13 **Equality, community cohesion and crime implications**

13.1 There are no community cohesion implications.

14 **Equality Impact Assessment Completed?**

14.1 No

17 **Key Decision**

17.1 No

18 **Key Decision Reference**

18.1 n/a

19 **Background Papers**

19.1 There are no background papers to this report on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972.

20 **Appendices**

Cabinet Portfolios 2023/24